

Minutes of Hellifield Parish Council Meeting
Held Virtually using Skype
on Thursday 11th March 2021

Present: Councillors B Hugill, D Statt, B Moore, J Thwaite, F Ludlam-Brown, I Walton, J Sleath.
M Blackwell (Clerk), District Councillor Moorby (part)
Members of the Public: 0

Councillor Hugill opened the meeting at 7.25pm and welcomed everyone to the meeting.

1. **Minutes** of the Parish Council meetings held on 24th September 2020 were approved and signed.
2. **To accept apologies and reasons for absence.** No apologies.
3. **To record members' interests: changes in those and relating to anticipated business.** Cllr Moore – Item 11.

4. **Public Participation.** None.

5. **Village Matters**

5.1 **To receive updates from NYCC Police on crime and any reports of anti-social behaviour.** WPC Grace's report detailed 39 cases reported to the police between 1/1/21 to 11/3/21.

Reports included – 4 Covid gatherings, civil dispute, found property - suspect drugs, problem alarms sounding, highway disruption – double parking / flooding A65, internet fraud and various anti-social behaviour.

5.2 **To receive an update on the Play Areas.** Cllr Moore reported on the following areas:

- Youth problems at Thorndale St play area - Report from residents concerned about drinking, abusive language and possible drug use. Reported to police.
- Waste bin Thorndale – it was agreed the handyman would empty metal bin regularly as green bin no longer in use.
- Play Equipment upgrade at Thorndale – Cllr Moore and Clerk to pursue grant funding for a replacement for cabin slide and also chase Section 106 monies due from Kendal Rd development.
- New playgrounds signs & dogs on playgrounds - Repeated concerns from residents over dogs on the play areas. Discussion took place around benefits/effectiveness of No Dogs signs as current ones in place are being ignored. Cllr Moorby said by-laws could be set to stop people walking dogs in playgrounds. Most agreed a combination of existing signage, Facebook and Magazine messages and encouraging people to report those seen with dogs in playgrounds.
- Grassmat for new swings – Cllr Hugill confirmed he had some grassmat which could be used but probably won't be enough. Cllr Moore to measure up and the Clerk to order more.

5.3 **To receive an update on Hellifield's Flood Alert Response group.** Cllr Moore thanked Cllr Statt and the Clerk for organising Flood Alert group which is working effectively and has made people feel more secure.

5.4 **To agree expenditure for hanging baskets and troughs for the village.** It was proposed, seconded and agreed for Carol Weston-Moore to continue managing the planting of the hanging baskets and the troughs around the village within the budget set by the council.

Resolution: Permission granted for Carol Weston-Moore to continue managing the planting of hanging baskets and troughs within the budget set.

5.5 **To receive an update on HPC lawn mower storage.** Cllr Hugill advised he is hoping to take over the rental of the hut from 1st April near the railway banking for storage.

5.6 To request that Councillors' Members Interest forms are updated where required. With the exception of Cllr Hugill, all councillors confirmed there were no changes to their existing forms. The Clerk to issue a new form to Cllr Hugill.

6. Reports to and from District and County Councillors. Cllr Hugill addressed the meeting with the following statement:

"I, as Chairman, on behalf of everyone associated with Hellifield Parish Council past and present, wish to express our gratitude to our former North Yorkshire County Councillor Richard Welch, for all his help and assistance with various matters over the years. His passing was a shock to us all and we send our sympathies and condolences to his family at this very difficult time".

All agreed it would be appropriate for the Clerk to send an official letter of condolence to Cllr Welch's family on behalf of HPC to express its gratitude for his help over the years.

6.1 District Councillor's Report. District Cllr Moorby provided his report covering the following topics:

- **Flashes** - Flashes Working Group will wait to see what the outcome is when this finally goes before the Planning Committee. Not happy about the damage that is/has been done to the wildlife of the area. Consultations on the opening up of the railway from Hellifield to Clitheroe, if viable may affect the situation at the Flashes.
- **A682** - I have tried constantly to get North Yorkshire County Council to put safety measures in place but to no avail. In June 2018 NYCC announced the sum of £615,000 had been allocated for the A682 from Barrowford to the A65 at Long Preston. I can't see that NYCC have done much in the way of making this road safer to the Lancashire/Yorkshire border. On the Lancashire section a 50 mph speed limit was put in place and speed cameras have been installed going over Coldweather. These actions have really cut down on accidents. Why can't NYCC do something similar?
- **Rates** - CDC have put council tax bills up by an average of £5.00 which, by my reckoning is just under 10p per week. The majority of the increase comes from NYCC.
- **Greener Craven** – various projects have been put in place by CDC to address the Council's emission targets. These can be found on the CDC website.

7. Correspondence:

7.1 Email from Cllr Moorby and letter from Paul Emsley/ regarding speeding signs. Cllr Moorby advised he was working in conjunction with Giggleswick and Langcliffe PCs regarding installation of VAS which he believed had more effect than cameras. Discussions took place around the pros and cons of VASs, costs, benefits and management. Majority view was not in favour- despite kind offer of donation it was felt not to be cost effective. However, it was agreed more information was needed regarding the consortium deal and costs and the issue would be discussed further at a future meeting.

7.2 Email from a young resident regarding making Hellifield a Wildlife Friendly Village. The Chairman applauded the young man for his long list of ideas and believed the council may be able to help if he identified what specific projects he wanted to do and how he wanted the council to help. Cllr Moore considered it a good initiative and very topical and stated he is happy to liaise with the writer and find out what he wants to do and get in touch with people in the village who may be able to help progress his ideas. It was proposed, seconded and approved by all to allow Cllr Moore to be the HPC liaison and look at how HPC can assist with this project.

Resolution: To allow Cllr Moore to be the HPC liaison on this project and consider how best HPC can assist.

7.3 Email regarding new fence on the Haw Grove wayleave path. It was agreed the Clerk would

write to the resident of Haw Grove to thank him for installing the fence which has improved the path.

7.4 Report from CDC on Planning Peer Review. Cllr Moorby commented that the planning department has been deplorable at CDC. He was involved in the peer review and put his own comments forward, in particular on the lack of communication between planning officers and ward members. The Clerk commented that the report is recommending closer working relationships and better communications with partners, such as parish councils, going forward. However, the time frames given to implement these recommendations have already passed and to her knowledge, no communications have been received from CDC.

Councillor Moorby left the Meeting

8. Street Lighting: To receive reports of any light failures or repairs required. Cllr Hugill reported he was not aware of any lights requiring repair at the moment.

8.1 To receive an update on a Street Light Replacement program. Once the power has been transferred to the 2 new columns and NYCC has fit replacement LEDs to the remaining 5 electric poles then Phase 4 will have been concluded. It is hoped Phase 5 will pick up all remaining lights in the next financial year.

9. Highways: To receive reports of any highways issues or road repairs required. Cllr Thwaite reported water seeping up through the road approximately 50 – 100yds from junction of Gisburn Road and A682 in direction of Gisburn. The Clerk to report to Highways.

10. Planning items:

10.1 Ref No: 2020/21785/FUL – Agricultural Buildings and Access Tracks – Panbeck Farm, Hellifield.

COMMENTS IN SUPPORT SUBMITTED SEPTEMBER 28th 2020.

10.2 Ref No: 2020/21553 – Notification of Amendments – Outline application for development of up to 99 lodges, reception cabin with parking and landscaping to the east of Waterside Lane, Hellifield.

OBJECTION RESUBMITTED

10.3 Ref No: 2020/22026/FUL – Conversion of Barn to single dwelling – Nappa Manor Farm, Nappa.

NO COMMENTS

10.4 Ref No: 2020/22169/HH – Alterations to existing dwelling including replacing existing first floor – Littledale Croft, Malham Rd, Hellifield – **NO COMMENTS** – Please let it be noted Cllr Walton took no part in discussions or comments on this application.

10.5 Ref No: 2020/22301/FUL – New agricultural building – Panbeck Farm, Hellifield. **NO**

COMMENTS

10.6 Ref No: 2020/22316/FUL – Retrospective planning over an existing slurry store – Switchers Farm, Hellifield **NO COMMENTS**

10.7 Ref No: 2020/22295/FUL – Rural Workers Dwelling – Land SW of Hayber Farm, Nappa. Skipton

COMMENTS IN SUPPORT SUBMITTED 1ST MARCH 2021

10.8 Ref No: 2021/22432/HH – Demolition of garage and construction of two storey ancillary accommodation (previous planning consent 42/2007/7497) – 4 Peel Green, Hellifield.

NO COMMENTS

11. Allotments –To discuss any correspondence and matters relating to the allotments. The Clerk reported there were 7 people on the waiting list. An inspection of the plots would take place next week and any uncultivated or untended plots would be given notice to either cultivate or the tenancy would be terminated. With so many people on the waiting list, it was unfair if existing tenants were leaving plots untended.

11.1 To review allotment rents for 2021/2022.

Cllr Moore left the Meeting.

It was proposed, seconded and agreed that the allotment rents would increase to 38p per square metre (an increase of 3p per sqm) with effect from 1st April 2021.

Resolution: Allotment rents to increase to 38p per sqm with effect from 1st April 2021

Cllr Moore returned to the meeting.

12 Finance -To discuss and approve financial matters.

12.1 To approve receipts, payments and donations for October, November and December 2020 and January, February and March 2021.

Finances as at 30th September 2020

Lloyds TSB Account	15,079.17	as at 30 th Sept 2020
Skipton Building Society	20,954.28	as at 30 th Sept 2020
Receipts	3,704.00	Insurance Settlement for Basket Swing
Payments		
Village Maintenance – September	192.95	
Administration – September	468.60	
Income tax and NI for September	162.20	
Concrete under picnic bench Thorndale St	1038.80	
Weedkiller	55.14	
Grass Cutting – September	873.10	
Grass cutting around village marker	48.00	
Hedge cutting x 2 & Tree Survey	612.00	
Annual McAfee Anti-virus for HPC laptop	69.99	
	TOTAL	3,520.78

Finances as at 31st October 2020

Lloyds TSB Account	29,573.53	as at 31 st Oct 2020
Skipton Building Society	20,954.28	as at 31 st Oct 2020
Receipts	18,000.00	Precept 2 nd Instalment
Payments		
Village Maintenance – October	207.55	
Administration – October	468.60	
Income tax and NI for October	165.80	
Winter Planting (already paid on 9/10)	40.00	
Grass Cutting – October	484.55	
	TOTAL	1,366.50

Finances as at 30th November 2020

Lloyds TSB Account	28,247.03	as at 30 th Nov 2020
Skipton Building Society	21,014.42	as at 30 th Nov 2020
Receipts:	60.14	SBS Annual Interest
Payments		
Village Maintenance – November	203.80	
Administration – November	468.60	
Income tax and NI for November	165.00	
Street Lights LED Upgrade Phase 3	2881.94	

Bin liners	11.70
Remembrance Day Wreath	19.25
British Legion Donation	25.00
External Audit Fee	240.00
Replacement Chromebook for Clerk	689.98
Grant for Hellifield Living Advent Calendar	40.00
Street Light Repair x 4	170.10
New Christmas Lights	290.00
Connecting Christmas Lights	443.46

Finances as at 31st December 2020

TOTAL 5,648.83

Lloyds TSB Account	22,598.20
	as at 31 st Dec 2020
Skipton Building Society	21,014.42 as at 31 st Dec 2020

Receipts: NIL

Payments

Village Maintenance – December	185.65
Administration – December	468.60
Income tax and NI for December	160.40
Basket Swing and Flat Swing – Station Rd	6,222.84
Network Rail – Wayleaves x 2	139.92
High Viz Jacket for Handyman	25.20
Village Christmas Tree	144.00
Domain Renewal & Plan Subscription	33.10
USB Memory Stick	9.95

TOTAL 7,389.66

Finances as at 31st January 2021

Lloyds TSB Account	15,229.78 as at 31 st Jan 2021
Skipton Building Society	21,014.42 as at 31 st Jan 2021
Receipts:	21.24 – Electricity NW Wayleaves

Payments

Village Maintenance – January	185.65
Administration – January	468.60
Income tax and NI for January	160.40
Disconnection/Removal of Xmas Lights	171.30
Annual Insurance Premium	3,725.23
Annual Donation to St Aidan’s Church	360.00
Laptop Briefcase bag	18.99

TOTAL 5,090.17

Finances as at 28th February 2021

Lloyds TSB Account	10,331.31 as at 28 th February 2021
Skipton Building Society	21,014.42 as at 28 th February 2021
Receipts:	191.70 – Covid Sick Pay HMRC

Payments	
Village Maintenance – February	178.35
Administration – February	468.60
Income tax and NI for February	158.60
Service of Mower & Strimmer	198.36
Garden Waste Annual renewal	36.00
Stationery – envelopes, paper	8.68
TOTAL	1,048.59

Resolved: That the receipts and payments be approved as scheduled.

12.2 To approve the Council budget for 2021/2022 and to set the precept for 2021/2022. It was proposed, seconded and agreed by all that a precept of £36,000 should be submitted to CDC for the year 2021/2022. This is a NIL increase on the previous year.

12.3 To receive a report from the Appointments and Employment sub-committee on the annual reviews of the Clerk and Handyman and to approve any recommendations of the committee (Press and Public to be excluded). Following a report on virtual review meetings held with both the Handyman and the Clerk in March, the Appointments and Employment sub-committee discussed their performance and pay with the Council. Increases to both salaries were proposed, seconded, voted upon and unanimously agreed.

Resolution: The Clerk’s and Handyman’s revised salaries to commence from 1st April 2021.

12.4 To review the Financial regulations and agree any necessary changes. All councillors have reviewed the regulations and agreed no changes required.

12.5 To nominate and approve internal auditor for 2020/2021 accounts. Cllr Hugill nominated John Bownass to continue as internal auditor for the financial year 2020/2021. This was seconded and agreed by all.

Resolution: To appoint John Bownass as internal auditor for HPC accounts for financial year 2020/2021.

13. To receive items of information and proposals for the agenda of future Meetings.

Cllr Moore	Nothing to report.
Cllr Walton	Nothing to report.
Cllr Ludlam-Brown	Nothing to report.
Cllr Sleath	Nothing to report.
Cllr Thwaite	Nothing to report.
Cllr Statt	Request that the cleaning of the War Memorial be put on May’s agenda.
Cllr Hugill	Nothing to report.

The meeting ended at 8.35pm

Date of next meeting: 13th May 2021

Signed.....

Dated:.....